

2019 AGM — Annual General Meeting

AGA 2019 — Assemblée générale annuelle

Tuesday / mardi, 27 August 2019, 12h00–13h00

Concordia University Department of Music
MB Building: 1450 Guy Street, 8th floor, room 245
Montréal QC, H3H 0A1

Agenda / Ordre du jour

1. Adoption of the Agenda /
Approbation de l'ordre du jour
2. Adoption of the Minutes of the Previous AGM /
Approbation du procès-verbal de la dernière AGA
3. Business Arising from the Minutes of the Previous AGM /
Sujets touchant le procès-verbal de la dernière AGA
4. President's Report /
Rapport du Président
5. Reports from the Board /
Rapports du Conseil d'Administration
 - Treasurer's Report / *Rapport du Président*
 - *eFlash!* — Members Newsletter / *Bulletin pour les membres*
6. Other Business /
Autres
 - New Honorary Member / *Nouveau member honoraire*
 - Sonus Upgrades / *Mises-à-jour Sonus*
7. Adjournment /
Levée de l'assemblée

Minutes of the 2018 AGM / AGA 2018

Friday / vendredi, 27 July 2018, 14h00–15h00

Concordia University Department of Music
MB Building: 1450 Guy Street, 8th floor, room 255
Montréal QC H3H 0A1

Present in person at the CEC's 2018 AGM were: CEC President **Eldad Tsabary** (ET) and CEC Admin **Yves Gigon** (YG), CEC Admin **jef chippewa** (JC) participating via Skype, CEC members **Kevin Austin** (KA) and **Julie Matson** (JM), and guests **Andrei Buscioceanu** (AB), **Houshang Koochaki** (HK), **Alexandre Paradis** (AP) and **Nick Lavigne** (NL).

The meeting began at 14:02 on Friday, 27 July 2018. CEC President Eldad Tsabary chaired the meeting. CEC Administrative co-Director jef chippewa acted as Minutes-Taker (via Skype) for the meeting.

Agenda (2018 AGM) / Ordre du jour (AGA 2018)

1. Adoption of the Agenda / Approbation de l'ordre du jour

ET opened the meeting. The Agenda was adopted by consensus.

2. Adoption of the Minutes of the Previous AGM / Approbation du procès-verbal de la dernière AGA

The minutes of the 2017 AGM were read by all present. The minutes were adopted by consensus.

3. Business Arising from the Minutes of the Previous AGM / Sujets touchant le procès-verbal de la dernière AGA

There were no items arising from the minutes of the 2017 AGM.

4. President's Report / Rapport du Président

CEC President Eldad Tsabary presented his **President's Report**. YG moves to accept the report. The President's Report was adopted by consensus.

5. Reports from the Board / Rapports du Conseil d'Administration

Kevin Austin presented the **Treasurer's Report** on behalf of Shawn Pinchbeck, who could not be present for this year's AGM. KA moves to accept the report. The Treasurer's Report was adopted by consensus.

6. Other Business / Autres

6a. Presentation of the New Sonus.ca Interface

YG presents a **Report on the upgrade of Sonus** implemented over the past year and gave a brief demonstration of the interface to those present. JC invites a round of applause for Yves to recognize the amazing job he did on the interface.

6b. Proposal for a Slight Modification to §3.1 of the CEC Bylaws

ET presented a **Proposal to Modify §3.1 of the CEC Bylaws** that would allow for expanded Board representation, and to nominate Julie Matson and Kevin Austin as members of a newly expanded Board. KA moves to table the motion; YG seconds. KA explains the process of tabling for vote, as described in the CEC Bylaws. The item was tabled for a vote at a separate General Meeting in the near future. [A unanimous vote to adopt the changes took place at a Special General Meeting on 6 September 2018; check the September 2018 edition of *eFlash!* for details.]

JC gave a brief introduction of Julie Matson to those present at the AGM.

7. Adjournment / Levée de l'assemblée

ET moves to adjourn the meeting; YG seconds. The CEC's 2018 AGM was consensually adjourned at 15:07 on Friday, 27 July 2018.

Minutes submitted by jef chippewa, Minutes-Taker for the CEC's 2018 AGM, on Tuesday, 7 August 2018.

Communauté électroacoustique canadienne (CEC) Canadian Electroacoustic Community

RAPPORT FINANCIER (FINANCIAL REPORT)

Bilan (Balance Sheet)

31 mai 2019 (May 31, 2019)

Actifs (Assets)

Court terme (Short Term)

Encaisse (Cash)	\$ 1,340
Placements (Placements)	\$ -
Comptes à recevoir (Accounts Due)	\$ 1,000
Subventions à recevoir (Grants Due)	\$ 10,000
	<u>\$ 12,340</u>

Passif (Liabilities)

Court terme (Short Term)

Comptes à payer (Accounts Payable)	\$ 2,119
Emprunt d'un particulier (Loan from an Individual)	\$ 5,500
Subvention perçue d'avance (Grants Received in Advance)	\$ -
	<u>\$ 7,619</u>

Actifs nets (Net Assets)

Non affectés (Unrestricted)	<u>\$ 4,721</u>
	\$ 12,340

Actifs (Assets)	\$ 12,340
Passif (Liabilities)	\$ 7,619
Actifs nets (Net Assets)	\$ 4,721

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Résultats et actifs net (Statements and Net Assets)

Exercice terminé le **31 mai 2019** (Fiscal Year Ending **May 31, 2019**)

Revenus (Income)	
Conseil des Arts du Canada (Canada Council for the Arts)	\$ 900
Fondation SOCAN (SOCAN Foundation) — Annual Operations	\$ 20,000
Cotisations (Memberships)	\$ 6,043
Vente de CD (CD Sales)	\$ 28
Intérêts (Interest)	\$ -
Dons (Donations) — JTTP 2018	\$ 830
Retour de taxes (Tax Returns)	\$ -
Divers (Miscellaneous)	\$ -
Proje(c)t X (N/A)	\$ -
	\$ 27,801
Dépenses (Expenses)	
Sous-traitance (Subcontracting) — CEC Admin	\$ 23,392
Honoraires professionnels (Professional Fees)	\$ 1,395
Frais d'administration (Administration Costs)	\$ 151
Frais de production (Production Expenses)	\$ 927
Frais de publicité (Publicity Expenses)	\$ -
Internet / Communications	\$ 1,171
Équipements / Logiciels (Hardware / Software)	\$ 925
Frais de banque (Bank Fees)	\$ 235
Divers (Misc.)	\$ 25
	\$ 28,220

Excédent des DÉPENSES sur les revenus (Balance of EXPENSES over revenues)	\$ 419
Non affectés au début de l'exercice (Internally unrestricted at beginning of fiscal year)	\$ 5,140

Non affectés à la fin de l'exercice (Internally unrestricted at end of fiscal year) \$ 4,721

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ANNEX (Rapport financier / Financial Report) 2018–19

PRÉVISION POUR L'ANNÉE FISCALE 2019–20 — à titre d'information seulement
(FINANCIAL FORECAST 2019–20 FISCAL YEAR — for information purposes only)

Solde de banque actuel / Real bank balance (31/05)	\$	1,340
Investissements / Investments	\$	-
Comptes à recevoir / Accounts due (1)	\$	1,000
Subvention à recevoir / Grant payments owing	\$	10,000
	\$	12,340
Comptes à payer / Accounts payable (2)	\$	7,619

Actifs nets / Net Assets (31/05) \$ 4,721

Fondation SOCAN — Aide annuelle 2019 (2e versement / 2nd payment)	\$	10,000
Conseil des arts du Canada — Innovation et développement / Sector Innovation	\$	19,000
Fondation SOCAN — Aide annuelle 2020 (1er versement [PROJ.] 1st payment)	\$	12,500
Cotisations / Memberships [PROJ.]	\$	7,000
Dons pour JTTP 2019 / JTTP 2019 Donations [PROJ.]	\$	1,100

Prévision de fonds disponibles pour l'année fiscale 2019–20 / \$ 54,321

Projected funds available for the 2019–20 fiscal year

NOTES

1) Comptes à recevoir

Cotisations dues pour 2018–19.

2) Comptes à payer

Paiements en circulation pour *eContact!* 20.3, ainsi que pour la comptable de la CEC. Un mois de salaire administratif. Hightail (service de transfert) et disque dur. Fonds empruntés à court terme pour couvrir les dépenses engagées lors d'un délai du premier tranche de l'Aide annuelle 2019 (Fondation SOCAN).

1) Accounts Due

Membership payments owing for 2018–19.

2) Accounts Payable

Outstanding professional fees for *eContact!* 20.3 translation and the CEC's accountant. One month admin salary. Hightail (transfer service) and hard drive. Funds borrowed on short-term to cover expenses incurred during a delay in the first 2019 Annual Operations (SOCAN Foundation) grant installment.